

University of Puerto Rico - Mayagüez Campus
School of Engineering
Department of Electrical and Computer Engineering



Oral Presentation Evaluation Form

Progress Report

Course ICOM5047
 Section _____
 Semester _____
 Date _____
 Name of Team _____
 Name of Evaluator _____
 Presentation Title _____

Category	Point Value	Point Eval.	Comments
Contents			
Introduction/Background		5	
Body		5	
Conclusion		5	
Subtotal Contents		15	
Presentation Skills			
Organization/Outline		5	
Appropriate to audience		5	
Pronunciation, grammar, articulation		5	
Management of questions		5	
Support of arguments with evidence		5	
Time Management		5	
Subtotal Presentation Skills		30	
Overall			
Overall quality		5	
Knowledge of material		5	
Subtotal Overall		10	
Subject Specific			
Team is well organized for work		5	
Presented relevant information		5	
Follow the timeline and if not, followed contingency plan		5	
Completed significant amount of work		15	
Clear and realistic assesment of project status		5	
Following budget and if not, explain		5	
Present prototypes, diagrams, software architectures, etc		5	
Subtotal Subject Specific	0	45	
Total	0	100	