



PEER Final Report EVALUATION FORM

Name of Teammate Being Evaluated: _____ Date _____

My name: _____ Project Title _____

Check One		Write Score
1. Quality of Writing		
5	Written part developed could be used as delivered, well organized and without errors	
4	Written part required minor changes but other than that, the document was written as expected	
3	Written part contained many flaws, team members had to fix them, but after all were fixable	
2	Other team members had to redo most his/her written parts and only minor parts could be used	
1	Did not produce written material for the report	
2. Originality		
5	The ideas written in the document were generated solely by author	
4	The ideas written in the document were mostly generated by author, but few were generated by others.	
3	Few ideas written in the document were generated by author, while most were from other sources.	
2	Rarely ideas written in the document were generated by the author.	
1	There is plagiarism or did not produce own material.	
3. Responsibility		
5	All parts assigned were completed on time	
4	Most parts were completed on time and only in a few occasions had delays in completing his/her part	
3	About half the time assigned written parts were done on time, others were late for several days	
2	Most assigned parts were not written on time, with delays lasting one week or more	
1	Never completed a task on time and only offered excuses for uncompleted work	
4. Teamwork		
5	Always attended on time to all group meetings to discuss writing. Work was divided equally among team members.	
4	Occasionally was late to group meetings to discuss report writing.	
3	Completed writing if reminded, was frequently late to meetings and occasionally missed a meeting or two. Slightly less work than others.	
2	Did not complete written parts, rarely on time to meetings, and frequently did not show up. Much less amount of work than others.	
1	Could not be counted on. Missed most meetings and rarely or never presented written parts	
TOTAL EVALUATION (Max points: 20)		
Fraction (Total Evaluation/20)		

(Provide additional comments :)

NOTE: The final grade obtained on the report will be multiplied by the Fraction.